

**Big Brothers Big Sisters of Central Plains, Inc.**  
**Financial Statements**

*December 31, 2023*  
*(Unaudited)*

## Management's Responsibility

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To the Board of Big Brothers Big Sisters of Central Plains, Inc.:

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgements and estimates in accordance with Canadian accounting standards for not-for-profit organizations. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Board of Directors is composed entirely of Directors who are neither management nor employees of the Organization. The Board is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial information included in the annual report. The Board fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external accountants. The Board is also responsible for recommending the appointment of the Organization's external accountants.

MNP LLP is appointed by the Board to review the financial statements and report directly to them; their report follows. The external accountants have full and free access to, and meet periodically and separately with, both the Board and management to discuss their review engagement results.

April 15, 2024

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Director

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Director

# Independent Practitioner's Review Engagement Report

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To the Board of Big Brothers Big Sisters of Central Plains, Inc.:

We have reviewed the accompanying financial statements of Big Brothers Big Sisters of Central Plains, Inc. that comprise the statement of financial position as at December 31, 2023, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

## *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

## *Practitioner's Responsibility*

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

## *Basis for Qualified Conclusion*

In common with many not-for-profit organizations, Big Brothers Big Sisters of Central Plains, Inc. derives revenue from donations and fundraising activities, the completeness of which is not susceptible to us obtaining evidence we considered necessary for the purpose of the review. Accordingly, the evidence obtained of these revenues was limited to the amounts recorded in the records of Big Brothers Big Sisters of Central Plains, Inc. Therefore, we were unable to determine whether any adjustments might have been found necessary with respect to donations revenue, fundraising revenue and cash for the year ended December 31, 2023. Our conclusion on the financial statements as at December 31, 2023 was modified accordingly because of the possible effects of this limitation in scope.

## *Qualified Conclusion*

Based on our review, except for the possible effects of the matter described in the Basis for Qualified Conclusion paragraph, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Big Brothers Big Sisters of Central Plains, Inc. as at December 31, 2023, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Portage la Prairie, Manitoba

April 15, 2024

*MNP* LLP

Chartered Professional Accountants

**Big Brothers Big Sisters of Central Plains, Inc.**  
**Statement of Financial Position**  
*As at December 31, 2023*  
*(Unaudited)*

	<b>2023</b>	<b>2022</b>
<b>Assets</b>		
<b>Current</b>		
Cash	54,804	80,586
Accounts receivable	2,160	5,250
Prepaid expenses and deposits	-	1,968
Goods and Services Tax receivable	365	188
	<b>57,329</b>	<b>87,992</b>
<b>Investments (Note 3)</b>	<b>22,861</b>	<b>22,000</b>
	<b>80,190</b>	<b>109,992</b>
<b>Liabilities</b>		
<b>Current</b>		
Accounts payable and accruals	229	158
Deferred contributions (Note 4)	6,893	26,937
	<b>7,122</b>	<b>27,095</b>
<b>Net Assets</b>		
Unrestricted	73,068	82,897
	<b>80,190</b>	<b>109,992</b>

*The accompanying notes are an integral part of these financial statements*

**Big Brothers Big Sisters of Central Plains, Inc.**  
**Statement of Operations**

*For the year ended December 31, 2023*  
*(Unaudited)*

	<b>2023</b>	<b>2022</b>
<b>Revenue</b>		
Grant revenue		
Big Brothers Big Sisters Canada	16,350	20,000
Community Foundation of Portage and District Inc.	12,667	540
Department of Families	17,125	13,700
Portage Community Revitalization Corporation	-	500
Rural Municipality of Portage la Prairie	312	688
United Way Central Plains	21,044	21,000
Donations	18,898	17,566
Fundraising	37,613	30,146
Government programs	4,046	6,294
Interest	1,302	462
	<b>129,357</b>	<b>110,896</b>
<b>Expenses</b>		
Activities	932	2,473
Bank charges and interest	92	8
Insurance	6,067	5,601
Memberships, dues and subscriptions	3,404	3,392
Office	1,143	1,347
Professional fees	4,906	4,459
Project expenses	22,384	9,914
Rent	8,640	8,400
Salaries and wages	89,636	88,288
Telephone	922	843
Training	1,060	700
	<b>139,186</b>	<b>125,425</b>
<b>Deficiency of revenue over expenses</b>	<b>(9,829)</b>	<b>(14,529)</b>

*The accompanying notes are an integral part of these financial statements*

**Big Brothers Big Sisters of Central Plains, Inc.**  
**Statement of Changes in Net Assets**  
*For the year ended December 31, 2023*  
*(Unaudited)*

	<i>Unrestricted</i>	<i>2023</i>	<i>2022</i>
Net assets, beginning of year	82,897	82,897	97,426
Deficiency of revenue over expenses	(9,829)	(9,829)	(14,529)
Net assets, end of year	73,068	73,068	82,897

*The accompanying notes are an integral part of these financial statements*

**Big Brothers Big Sisters of Central Plains, Inc.**  
**Statement of Cash Flows**

*For the year ended December 31, 2023*  
*(Unaudited)*

	2023	2022
<b>Cash provided by (used for) the following activities</b>		
<b>Operating</b>		
Deficiency of revenue over expenses	(9,829)	(14,529)
Changes in working capital accounts		
Accounts receivable	3,090	(5,250)
Goods and Services Tax receivable	(177)	(117)
Prepaid expenses and deposits	1,968	(1,968)
Accounts payable and accruals	70	(111)
Deferred contributions	(20,044)	13,512
	<b>(24,922)</b>	<b>(8,463)</b>
<b>Investing</b>		
Purchase of investments	-	(22,000)
Interest earned on investments	(860)	-
	<b>(860)</b>	<b>(22,000)</b>
<b>Decrease in cash resources</b>	<b>(25,782)</b>	<b>(30,463)</b>
<b>Cash resources, beginning of year</b>	<b>80,586</b>	<b>111,049</b>
<b>Cash resources, end of year</b>	<b>54,804</b>	<b>80,586</b>

*The accompanying notes are an integral part of these financial statements*

# Big Brothers Big Sisters of Central Plains, Inc.

## Notes to the Financial Statements

For the year ended December 31, 2023  
(Unaudited)

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### 1. Incorporation and nature of the organization

Big Brothers Big Sisters of Central Plains, Inc. (the "Organization") is a non-profit organization incorporated without share capital under the laws of Manitoba. The Organization is involved in arranging and overseeing the matching of youth with big brothers and sisters to provide relationship and mentoring for a more complete life for these youth in and around the surrounding area of Portage la Prairie.

The Organization is a registered charity and, as such, is exempt from income tax and may issue income tax receipts to donors.

### 2. Significant accounting policies

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations set out in Part III of the CPA Canada Handbook - Accounting, as issued by the Accounting Standards Board in Canada and include the following significant accounting policies:

#### ***Basis of accounting***

These financial statements were prepared using the accrual basis of accounting. The accrual basis recognizes revenues as they become available and measurable; expenditures are recognized as they are incurred and measurable as a result of the receipt of goods or services and the creation of a legal obligation to pay.

#### ***Fund accounting***

The Organization follows the deferral method of accounting for contributions and reports using fund accounting maintaining an unrestricted fund.

The unrestricted fund reports the Organization's revenue and expenditures related to general operations.

#### ***Cash***

Cash includes balances with banks and short-term investments with maturities of six months or less.

#### ***Capital assets***

Capital assets are not recorded on the statement of financial position. Expenditures for capital assets in the year are recorded as expenses and disclosed in the statement of operations and changes in net assets.

#### ***Revenue recognition***

The Organization follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Grant revenue is recognized as revenue when received or receivable, if the amount to be received can be reasonably estimated and collection is reasonably assured.

Fundraising and donation revenue is recognized as revenue when proceeds are received.

Interest and government program income is recognized as revenue when it is earned.

#### ***Contributed services***

Contributed services are not recognized in the financial statements because of the difficulty of determining their fair value.

#### ***Leases***

All leases are accounted for as operating leases and rental payments are expensed as incurred.



**Big Brothers Big Sisters of Central Plains, Inc.**  
**Notes to the Financial Statements**  
*For the year ended December 31, 2023*  
*(Unaudited)*

2. **Significant accounting policies** *(Continued from previous page)*

**Measurement uncertainty (use of estimates)**

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period.

Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary they are reported in excess of revenues and expenses in the periods in which they become known.

**Financial instruments**

The Organization recognizes its financial instruments when the organization becomes party to the contractual provisions of the financial instrument.

**Arm's length financial instruments**

Financial instruments originated/acquired or issued/assumed in an arm's length transaction ("arm's length financial instruments") are initially recorded at their fair value.

At initial recognition, the Organization may irrevocably elect to subsequently measure any arm's length financial instrument at fair value. The Organization has not made such an election during the year.

**Financial asset impairment:**

The Organization assesses impairment of all its financial assets measured at cost or amortized cost. When there is an indication of impairment, the Organization determines whether it has resulted in a significant adverse change in the expected timing or amount of future cash flows during the year.

With the exception of related party debt instruments and related party equity instruments initially measured at cost, the Organization reduces the carrying amount of any impaired financial assets to the highest of: the present value of cash flows expected to be generated by holding the assets; the amount that could be realized by selling the assets at the balance sheet date; and the amount expected to be realized by exercising any rights to collateral held against those assets.

Any impairment, which is not considered temporary, is included in current year excess (deficiency) of revenue over expenses.

The Organization reverses impairment losses on financial assets when there is a decrease in impairment and the decrease can be objectively related to an event occurring after the impairment loss was recognized. The amount of the reversal is recognized in excess (deficiency) of revenue over expenses in the year the reversal occurs.

3. **Investments**

	<b>2023</b>	<b>2022</b>
Stride Credit Union GIC, including interest at 3.35%, due June 2025	7,235	7,000
Stride Credit Union GIC, including interest at 4.15%, due August 2026	15,626	15,000
	<b>22,861</b>	<b>22,000</b>

**Big Brothers Big Sisters of Central Plains, Inc.**  
**Notes to the Financial Statements**  
*For the year ended December 31, 2023*  
*(Unaudited)*

**4. Deferred contributions**

Deferred contributions consist of unspent contributions externally restricted consisting of the following:

- For training and strategic planning from The Community Services Recovery Grant
- For Go Girls Oakville from Portage La Prairie Community Revitalization Corporation

Prior year deferred contributions consisted of unspent contributions externally restricted for the following:

- For regular operations from the Province of Manitoba
- Fuse program from Big Brothers Big Sisters Canada
- For activities from the McCain Foundation
- For Go Girls Oakville from the RM of Portage
- For video production for 50th Anniversary next year from the Community Foundation of Portage and District Inc.
- For the Kairo Blanket Exercise event from Southern Health and United Way Central Plains.

Recognition of these amounts as revenue is deferred and recognized in the year the specified expenditures are made.

Changes in deferred contribution balance are as follows:

	<b>2023</b>	2022
Balance, beginning of year	<b>26,937</b>	13,425
Amount received during the year	<b>6,893</b>	26,937
Less: Amount recognized as revenue during the year	<b>(26,937)</b>	(13,425)
	<b>6,893</b>	26,937

**5. Commitments**

The Organization has entered into a lease agreement with estimated minimum annual payments as follows:

2024	8,640
2025	8,640
2026	8,640
2027	8,640
2028	8,640

The Organization occupies leased premises subject to minimum monthly rent of \$720 until December 31, 2032.

**6. Financial instruments**

The Organization, as part of its operations, carries a number of financial instruments. It is management's opinion that the Organization is not exposed to significant interest, currency, credit, liquidity or other price risks arising from these financial instruments except as otherwise disclosed.